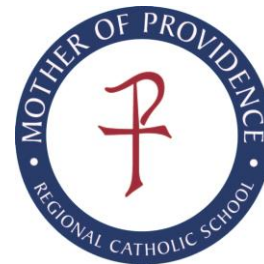


# Preschool to 8<sup>th</sup> Grade Application Form and Tuition Agreement for new families: 2019-2020

Thank you for enrolling at Mother of Providence Regional Catholic School. If you have any questions regarding this application, please contact our school office at 610-876-7110.



Mother of Providence  
Regional Catholic School  
607 S. Providence Rd.  
Wallingford, PA 19086  
(610) 876-7110  
www.mpregonal.org

## 1. Student Information

**Student 1:** Full Legal Name \_\_\_\_\_

Grade in 2019-2020 \_\_\_\_\_ Birth Date \_\_\_\_\_ Gender \_\_\_\_\_ Religion \_\_\_\_\_

Grades PK check **one:**  PK3 Full Day  PK3 Half Day  PK4 Full Day  PK 4 Half Day

Child Resides With:  Mother  Father  Both  Other (Explain) \_\_\_\_\_

If the parents are divorced, separated, or not married, the school must have a copy of the custody agreement papers.

Language(s) Spoken \_\_\_\_\_

Last School Attended \_\_\_\_\_ Resides in which School District \_\_\_\_\_

Baptism Date \_\_\_\_\_ Baptism Place \_\_\_\_\_

1st Communion Date \_\_\_\_\_ 1st Communion Place \_\_\_\_\_

Ethnicity (Please check one):  Hispanic  Non Hispanic

Race (Please check one):  White  Black  Hispanic  Asian  Am. Indian

Native Hawaiian/Pacific Islander  Two or More Races

Has child ever been in an early intervention program for special needs or help?  No  Yes

If yes, please explain \_\_\_\_\_

Has child been given an Individualized Education Plan (IEP)?  No  Yes

IEP paperwork must be submitted to Mother of Providence at the time of registration.

Transportation to and from school:  Bus  Car  Walk  Other \_\_\_\_\_

**Student 2:** Full Legal Name \_\_\_\_\_

Grade in 2019-2020 \_\_\_\_\_ Birth Date \_\_\_\_\_ Gender \_\_\_\_\_ Religion \_\_\_\_\_

Grades PK check **one:**  PK3 Full Day  PK3 Half Day  PK4 Full Day  PK 4 Half Day

Child Resides With:  Mother  Father  Both  Other (Explain)

\_\_\_\_\_ If the parents are divorced, separated, or not married, the school must have a copy of the custody agreement papers.

Language(s) Spoken \_\_\_\_\_

Last School Attended \_\_\_\_\_ Resides in which School District \_\_\_\_\_

Baptism Date \_\_\_\_\_ Baptism Place \_\_\_\_\_

1st Communion Date \_\_\_\_\_ 1st Communion Place \_\_\_\_\_

Ethnicity (Please check one):  Hispanic  Non Hispanic

Race (Please check one):  White  Black  Hispanic  Asian  Am. Indian

Native Hawaiian/Pacific Islander  Two or More Races

Has child ever been in an early intervention program for special needs or help?  No  Yes

If yes, please explain \_\_\_\_\_

Has child been given an Individualized Education Plan (IEP)?  No  Yes

IEP paperwork must be submitted to Mother of Providence at the time of registration.

Transportation to and from school:  Bus  Car  Walk  Other \_\_\_\_\_

**Student 3: Full Legal** \_\_\_\_\_

Name Grade in 2019-2020 \_\_\_\_\_ Birth Date \_\_\_\_\_ Gender \_\_\_\_\_ Religion \_\_\_\_\_

Grades PK check **one**:  PK3 Full Day  PK3 Half Day  PK4 Full Day  PK 4 Half Day

Child Resides With:  Mother  Father  Both  Other (Explain) \_\_\_\_\_

If the parents are divorced, separated, or not married, the school must have a copy of the custody agreement papers.

Language(s) Spoken \_\_\_\_\_

Last School Attended \_\_\_\_\_ Resides in which School District \_\_\_\_\_

Baptism Date \_\_\_\_\_ Baptism Place \_\_\_\_\_

1st Communion Date \_\_\_\_\_ 1st Communion Place \_\_\_\_\_

Ethnicity (Please check one):  Hispanic  Non Hispanic

Race (Please check one):  White  Black  Hispanic  Asian  Am. Indian

Native Hawaiian/Pacific Islander  Two or More Races

Has child ever been in an early intervention program for special needs or help?  No  Yes

If yes, please explain \_\_\_\_\_

Has child been given an Individualized Education Plan (IEP)?  No  Yes

IEP paperwork must be submitted to Mother of Providence at the time of registration.

Transportation to and from school:  Bus  Car  Walk  Other \_\_\_\_\_

**Student 4: Full Legal** \_\_\_\_\_

Name Grade in 2019-2020 \_\_\_\_\_ Birth Date \_\_\_\_\_ Gender \_\_\_\_\_ Religion \_\_\_\_\_

Grades PK check **one**:  PK3 Full Day  PK3 Half Day  PK4 Full Day  PK 4 Half Day

Child Resides With:  Mother  Father  Both  Other (Explain) \_\_\_\_\_

If the parents are divorced, separated, or not married, the school must have a copy of the custody agreement papers.

Language(s) Spoken \_\_\_\_\_

Last School Attended \_\_\_\_\_ Resides in which School District \_\_\_\_\_

Baptism Date \_\_\_\_\_ Baptism Place \_\_\_\_\_

1st Communion Date \_\_\_\_\_ 1st Communion Place \_\_\_\_\_

Ethnicity (Please check one):  Hispanic  Non Hispanic

Race (Please check one):  White  Black  Hispanic  Asian  Am. Indian

Native Hawaiian/Pacific Islander  Two or More Races

Has child ever been in an early intervention program for special needs or help?  No  Yes

If yes, please explain \_\_\_\_\_

Has child been given an Individualized Education Plan (IEP)?  No  Yes

IEP paperwork must be submitted to Mother of Providence at the time of registration.

Transportation to and from school:  Bus  Car  Walk  Other \_\_\_\_\_

## 2. Siblings Not Enrolled at MPRCS

Name \_\_\_\_\_ Grade \_\_\_\_ Current School \_\_\_\_\_

Name \_\_\_\_\_ Grade \_\_\_\_ Current School \_\_\_\_\_

Name \_\_\_\_\_ Grade \_\_\_\_ Current School \_\_\_\_\_

## 3. Parent/Guardian Billing Information

*\*Please provide both parents' information on the registration form.*

Father/Guardian Name \_\_\_\_\_

If Guardian, Relation to Student \_\_\_\_\_ Marital Status \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Billing Address \_\_\_\_\_

Preferred E-mail \_\_\_\_\_ Religion \_\_\_\_\_

Parish Where Registered \_\_\_\_\_

Mother/Guardian Name \_\_\_\_\_

If Guardian, Relation to Student \_\_\_\_\_ Marital Status \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Billing Address \_\_\_\_\_

Preferred E-mail \_\_\_\_\_ Religion \_\_\_\_\_

Parish Where Registered \_\_\_\_\_

## 4. Second/Split Billing Information

Please send a copy of tuition bill to second party address.

Billing Name \_\_\_\_\_

Relation to Student \_\_\_\_\_ Marital Status \_\_\_\_\_

Home/Cell Phone (\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_

Billing Address \_\_\_\_\_

Preferred E-mail \_\_\_\_\_ Religion \_\_\_\_\_

## 5. Enrollment Fee – Due with Registration

A non-refundable fee per family is required at time of enrollment. This fee is not applied to tuition.

Please see the schedule below for enrollment fee amounts.

- New Family Enrollment Fee: \$150.00

For Office Use Only: Registration Fee Paid (Amount) \$ \_\_\_\_\_ on (date) \_\_\_\_\_; Check # \_\_\_\_\_ or Cash

## 6. Payment Options:

We use FreshBooks to process our tuition payments. Invoices are sent monthly via email and payments are due every month for 11 months starting July 1<sup>st</sup>. If you have any questions regarding this contract or the payment options, please call the business office at 610-876-7110.

## 7. Financial Aid

Financial Aid is available based on need. The need for financial aid and the final award amount will be determined by FACTS, a company that works with many schools in our Archdiocese. You may apply for Aid online at the FACTS link on MPRCS website. The online application closes in March, 2019.

## 8. Tuition Policy

Our policy is one of compassion, but requires advance communication should a family be unable to make a monthly payment and require emergency assistance. This tuition agreement represents each signer's commitment to pay the entire 2019-2020 tuition amount, or the adjusted amount due after financial aid.

## 9. Delinquent Tuition Policy

We understand that an unforeseeable situation may arise, please communicate any disruptions with payment to the School Principal in writing within 3 days of the due date should a payment be late. Only the Principal, Parish Priests, and School Finance Committee Chair may approve, in their sole discretion, exception to this policy and they must provide this exception to you in writing. Students with delinquent tuition cannot begin a new trimester.

## 10. Fees/Tuition Conditions

In the case of delinquency and noncompliant communication the school will:

- Assess a \$15 late fee per month on payments not received by the 10<sup>th</sup> of the month.
- Charge a \$25 NSF fee on Checks and Automated Clearing House (ACH) payments that do not clear the bank.

Other conditions include:

- Students may be charged for other miscellaneous fees.
- Mother of Providence will not send transcripts to subsequent schools if there is a tuition balance due
- Accounts requiring collection action will be liable for attorney fees and costs.

## 11. Signature\*

*\*Both parents/parties are required to sign the agreement or it will be returned as incomplete.*

I have carefully read, fully understand, and will abide by all the terms of this tuition contract. All necessary forms, including this completed and executed contract, must be submitted to complete the enrollment process.

- One signature is required for single parents with sole financial responsibilities.
- Two signatures are required for all other contracts.
- Each signer is jointly and severally responsible for all amounts due under this tuition contract.

Father/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Mother/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**2018-2019 School Year Tuition: For Reference**  
 (New rates will be published in January, 2019)

**Participating Parishioners (Nativity BVM, St. John Chrysostom or other sponsoring parishes)\***

**Early Education**

*(Note: Multiple student rates also apply to Early Education if there is at least one other sibling in grades 1-8. See rates below for 2 or more students.)*

<i>Grade</i>	<i>Half or full day</i>	<i>Tuition</i>	<i>Fees</i>	<i>Total Due</i>	<i>Monthly**</i>
PK3 & PK 4	Half day	\$3,650	\$100	\$3,750	\$341
PK3 & PK 4	Full day	\$4,850	\$150	\$5,000	\$454
Kindergarten	Full day only	\$4,250	\$150	\$4,400	\$400

**Grades 1 through 8**

<i>Number of Students (Grade 1-8)</i>	<i>Tuition</i>	<i>Fees</i>	<i>Total Due</i>	<i>Monthly**</i>
1 student	\$3,950	\$150	\$4,100	\$373
2 students	\$6,900	\$300	\$7,200	\$654
3 students	\$9,050	\$375	\$9,425	\$857
4+ students	\$10,400	\$375	\$10,775	\$979

\*These rates apply to participating parishioners of Nativity BVM, St. John Chrysostom, and others, who are sponsored by their home parish. To qualify for participating rates, a family must maintain documented contributions of \$20 per week (\$1,040/year) to their parish. The parishes will notify MPRCS of qualifying families.

**\*\*Monthly payments are billed over 11 months (July, 2018 through May, 2019).**

**Non-Participating and Non-Catholic\***

**Early Education**

*(Note: Multiple student rates also apply to Early Education if there is at least one other sibling in grades 1-8. See rates below for 2 or more students.)*

<i>Grade</i>	<i>Half or full day</i>	<i>Tuition</i>	<i>Fees</i>	<i>Total Due</i>	<i>Monthly**</i>
PK3 & PK 4	Half day	\$5,250	\$100	\$5,350	\$486
PK3 & PK 4	Full day	\$6,600	\$150	\$6,750	\$613
Kindergarten	Full day only	\$6,350	\$150	\$6,500	\$591

**Grades 1 through 8**

<i>Number of Students (Grade 1-8)</i>	<i>Tuition</i>	<i>Fees</i>	<i>Total Due</i>	<i>Monthly**</i>
1 student	\$6,150	\$150	\$6,300	\$ 573
2 students	\$11,100	\$300	\$11,400	\$1,036
3 students	\$15,450	\$375	\$15,825	\$1,438
4+ students	\$18,100	\$375	\$18,475	\$1,679

\*These rates apply to Non-participating Parishioners of Nativity BVM and St. John Chrysostom, to Catholics not sponsored by their home parish, and to non-Catholic students.

**\*\*Monthly payments are billed over 11 months (July, 2018 through May, 2019).**